



Volunteer role description

Volunteer position **Group Lead of [location] Community Group**
Location **[Location]**

Blood Cancer UK are actively seeking to develop an active Community Group in **[location]** and are currently looking for a Group Lead to drive this.

We have an exciting vision for the future of our Community Groups. Over the next few years we will be looking to develop and support new Groups right across the UK. We hope that, by developing Community Groups, we'll be able to reach more people across the UK in more communities than ever before. As Group Lead of your local Group you will be right at the heart of our plans.

Your Community Group will support Blood Cancer UK by raising funds for the charity. This will include collections, fundraising activities and fundraising events. You will also receive donations on our behalf. Groups add to our range of skills and knowledge and are crucial to our regional fundraising.

Blood Cancer UK has a very good reputation for the fundraising we do, and it's important that we maintain the highest standards, so that our supporters will continue to have confidence in the charity. Your Group will be the local face of Blood Cancer UK and we will provide you with the tools you need to fulfil this role.

About Blood Cancer UK

We are Blood Cancer UK, the largest UK blood cancer charity and the biggest dedicated funder of research into all types of blood cancer. We've been working to beat blood cancer for over 50 years and we won't stop until we do. Our investment in research has been fundamental to the UK developing a strong research base in blood cancers that is recognised for its quality around the world.

What's involved?

- Chairing and holding Community Group meetings
- Developing a calendar of fundraising events and awareness activities in support of Blood Cancer UK in your local area
- Motivating your Community Group and sharing tasks with your Group
- Supporting the Community Group to undertake their roles and ensure the team works together to plan and organise events in the local area



- Develop relevant, engaging, fundraising events in your area
- Being familiar with Blood Cancer UK work and having an understanding of our research
- Using people skills to motivate and inspire your local community to support Blood Cancer UK
- Representing Blood Cancer UK in the local community

An effective Community Group is committed, enthusiastic, flexible, communicative and reliable and we are looking for a Group Lead who will inspire these qualities.

This is an important volunteer role for Blood Cancer UK. The expectation is that the Group Lead will liaise effectively with their Regional Relationship Manager in contributing towards the charity's vision, mission and values.

What do I get out of it?

- Experience of managing a Community Group
- Training to develop your skills as a volunteer for Blood Cancer UK
- Reimbursement of out-of-pocket expenses
- Direct relationship with Regional Relationship Manager to guide and support your Group
- Opportunity to become the Blood Cancer UK contact in your local area

How do I apply?

To apply, please get in touch at hr@bloodcancer.org.uk



VOLUNTEER ROLE DESCRIPTION

Volunteer position **Group Treasurer of [location] Community Group**
Location **[Location]**

Blood Cancer UK are currently developing an active Community Group in **[location]** and are currently looking for a treasurer to support the group.

We have an exciting vision for the future of our Community Groups. Over the next few years we will be looking to develop and support new groups right across the UK. We hope that, by developing Community Groups, we'll be able to reach more people across the UK in more communities than ever before. As Treasurer of your local group you will be right at the heart of our plans.

Your Community Group will support Blood Cancer UK by raising funds for the charity. This will include collections, fundraising activities and fundraising events. You will also receive donations on our behalf. Groups add to our range of skills and knowledge and are crucial to our regional fundraising.

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What's involved?

- Banking all the money raised and collected by the group
- Keeping records of what is banked and letting Blood Cancer UK know of all banking activity
- Giving updates on the group's fundraising and finances at group meetings



- Supporting the Group Lead and Secretary in ensuring the group's aims are met
- Representing Blood Cancer UK in the local community
- Being familiar with Blood Cancer UK's work and understanding our research
- Supporting the Group to develop relevant, engaging, fundraising events in your area

An effective Community Group is committed, enthusiastic, flexible, communicative and reliable and we are looking for a secretary who can work within the group to inspire these qualities.

What do I get out of it?

- Experience of controlling the finances of a Community Group
- Training to develop your skills as a volunteer for Blood Cancer UK
- Reimbursement of out-of-pocket expenses
- Opportunity for your Group to become the Blood Cancer UK contact in your local area

How do I apply?

To apply, please get in touch at hr@bloodcancer.org.uk



VOLUNTEER ROLE DESCRIPTION

Volunteer position **Group Secretary of [location] Community Group**
Location **[Location]**

Blood Cancer UK are actively seeking to develop an active Community Group in **[location]** and are currently looking for a Group Secretary to drive this.

We have an exciting vision for the future of our Community Groups. Over the next few years we will be looking to develop and support new groups right across the UK. We hope that, by developing Community Groups, we'll be able to reach more people across the UK in more communities than ever before. As Group Secretary of your local group you will be right at the heart of our plans.

Your Community Group will support Blood Cancer UK by raising funds for the charity. This will include collections, fundraising activities and fundraising events. You will also receive donations on our behalf. Groups add to our range of skills and knowledge and are crucial to our regional fundraising.

Blood Cancer UK has a very good reputation for the fundraising we do, and it's important that we maintain the highest standards, so that our supporters will continue to have confidence in the charity. Your group will be the local face of Blood Cancer UK and we will provide you with the tools you need to fulfil this role.

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What's involved?

- Receiving all correspondence from Blood Cancer UK on behalf of your Community Group
- Write and update meeting agendas
- Note down and circulate meeting minutes to ensure the whole Community Group understands decisions made at the meeting



- Writing letters of thanks to supporters and requests to local organisations for support
- Organising the printing of the posters and leaflets you are supplied with by Blood Cancer UK for your events.
- Supporting the Group Lead in ensuring the group's aims are met.
- Representing Blood Cancer UK in the local community
- Supporting the Group to develop relevant, engaging, fundraising events in your area

An effective Community Group is committed, enthusiastic, flexible, communicative and reliable and we are looking for a Group Secretary who can work within the group to inspire these qualities.

What do I get out of it?

- Experience of providing administrative support to a Community Group
- Training to develop your skills as a volunteer for Blood Cancer UK
- Reimbursement of out-of-pocket expenses
- Opportunity to become the Blood Cancer UK contact in your local area

How do I apply?

To apply, please get in touch at hr@bloodcancer.org.uk

For more information about volunteering at Blood Cancer UK, please visit bloodcancer.org.uk/get-involved/volunteer